

TORFP #J02B440002
Geographic Information Systems (GIS) Data and
Cartographic Support Resources

Q&A Document

Q#1) Is there any max rate at which we can submit the candidates?

RESPONSE: Please refer to section 2.1. Master Contractors shall propose exactly 4 resources. These 4 resources must be available at Notice to Proceed. There will be an additional 3 resources following the award and will be acquired by the work order process as stated in Section 2,8

Q#2) In section 0.16 printed version (section 1.16 on screen version), it states that this contract has a VSBE subcontract participation goal as stated in the Key Information Summary Sheet. There is not a goal stated in the Key Information Summary Sheet. Therefore, should we assume that there is not a specific VSBE goal for this solicitation?

RESPONSE: This is standard template language that **was included in error** in this TORFP. This section will be deleted by Addendum #1.

Q#3) Section 4.2, Technical Proposal Evaluation Criteria, references sections that do not exist in the TORFP. Could SHA please clarify to which sections they are referencing?

RESPONSE: This section has been revised by Addendum #1.

Q#4) Based on section 0.4, we assume that the Master Contractor's TO Manager(s) will be present at the interview stage in addition to the proposed personnel to answer any questions and present the Master Contractor's qualifications. Can you please confirm that this assumption is correct?

RESPONSE: Refer to Section 0.4 printed version (section 1.4 on screen version) – The oral presentation will be in the form of interviews of the resources. The Master Contractor's TO Manager may be present but the interview will be of the proposed resources offered by the Master Contractor to meet the requirements of this task order.

Q#5) We assume that the Master Contractor's TO Manager(s) is/are required to have contract management, coordination, and organizational skills as referenced in section 2.11, and that individual proposed resources do not need to have contract oversight experience. Is this assumption correct?

RESPONSE: Section 2.11 will be corrected by Addendum # 1. First paragraph will be deleted and the heading of Section 2.11 will be changed to **TO Contractor Resources Other Requirements**. The minimum requirements for the Master Contractor and resources offered are in Section 2.10.

NOTE: SECTION 1 OF THIS TORFP CONTAINS A NUMBERING ERROR WHEN PRINTED. THE ON SCREEN VIEW IS CORRECT; HOWEVER WHEN PRINTING SECTION ONE ONLY, THE NUMBERING IS OFF. THE ERROR ONLY EFFECTS THE PRINTED VERSION OF SECTION 1.