

	<p style="text-align: center;">Maryland Department of Transportation Office of Procurement CATS+ Task Order J01B3400023 Office Of Transportation Technology Services Offsite Tape Storage Services Amendment # 1</p>
---	---

August 5, 2013, 2013

To all bidders of the CATS+ TORFP # J01B3400023

This Amendment is being issued to amend and clarify certain information contained in the above named TORFP. All information contained herein is binding on all offerors who respond to this TORFP.

Questions and Responses:

1) ATTACHMENT 1 - PRICE PROPOSAL requires that the vendor provide a Fixed Price per month for Year 1, Year 2, Year 3 and Year 4.

The MEDIA Pickup and Delivery Schedule in Paragraph 2.5.21 shows the media delivery pickup and delivery schedule for this scope of work and states that “the numbers represent the media currently being handled”. In order to propose a Fixed Price we need to know the following:

A) Please provide a breakdown of the quantity of each type of media that is currently stored offsite.

Media Type

Quantity of Tapes (“open container”) and “closed containers” currently stored Offsite

9840D Mainframe - Open Container Program

R) We have 560 physical tapes with different retention dates, none perm.

3490E Mainframe - Open Container Program

R) We have 168 Physical tapes with expiration up to 2018

LT03-Open or Closed Container?

R) 4 containers closed.

MVA-LAN - Closed Container Program

R) 4 containers closed

B) Are the LT03 tapes in the Closed Container or Open Container program? Please provide the quantity.





Maryland Department of Transportation
Office of Procurement
CATS+ Task Order J01B3400023
Office Of Transportation Technology Services
Offsite Tape Storage Services
Amendment # 1

August 5, 2013, 2013

R) Closed container, 4

C) What is the anticipated growth or decline in the quantity of media to be stored offsite in Year 1, Year 2, Year 3 and Year 4?

R) This is a fluid process, but I would say 25 percent over the course of the TO.

D) What % of media is considered to be "rotating" vs. long term "archival" storage?

R) 90% rotating.

2) 2.5.11 TO Contractor shall provide for one daily special emergency - request outside of the regularly scheduled service date and time, to be picked up and delivered within two (2) hours, 24/7. Any additional emergency requests costs shall be indicated in the Price Proposal (Attachment 1) of this TORFP.

Is this simply a requirement to provide rush service, or are you saying you want one daily rush to be provided without charging the rush fee?

R) This is a requirement and 1 daily emergency return provided without charge.

3) Additionally, the existing agreement is for rush deliveries within THREE hours rather than two; is three hours acceptable?

R) Yes.

4) How many total Tapes for storage?

R) We average 150 9840D's per week, about twenty per day, except on Monday when we send an extra 28. We send 2-4 3490 tapes daily.

5) How many total Containers for storage?

R) We send 2 closed containers per week.

6) Can we invoice per unit or does it have to be flat/ bundled rate per month?

R) Bundled per month given the info I have provided.

7) The numbers listed in the format for the technical proposal section 3.2.1 has 2 Section A)'s. The first is A) Proposed Services and the 2nd is A) MBE Participation. Are they both to be listed as A's?

R) This was an error in formatting. See corrected section below.



	<p>Maryland Department of Transportation Office of Procurement CATS+ Task Order J01B3400023 Office Of Transportation Technology Services Offsite Tape Storage Services Amendment # 1</p>
---	--

August 5, 2013, 2013

3.2.1(CORRECTED) THE TECHNICAL PORTION OF THE TO PROPOSAL SHALL INCLUDE:

A) Proposed Services

- 1) A detailed discussion of the Master Contractor’s understanding of the work and the Master Contractor’s capabilities, approach and solution to address the requirements outlined in Section 2.
- 2) A detailed description of the Master Contractor’s policies and procedures that describe how the MDOT Data Center would declare a disaster, how the Master Contractor deals effectively with mitigation of simultaneous and frivolous declarations, and how the Master Contractor will protect the MDOT Data Center’s rights to avoid possible preemption by any other subscriber of the off site tape facility.
- 3) A detailed description of past experience in providing off site tape storage support.
- 4) Information about the various geographic locations available to MDOT to use as an offsite facility. The TO Contractor will state the distance of the proposed location(s) from MDOT’s Glen Burnie Data Center.
- 5) Detailed information about the site being proposed including: location(s) and the environmental equipment in place (HVAC, generators, redundancy, etc.).
- 6) A detailed description of any assumptions formed by the Master Contractor in developing the technical proposal.
- 7) Identification of all proposed subcontractors, including MBEs, and their full roles in the performance of this TORFP Scope of Work.

A) B) MBE Participation (If applicable)

- 1) Submit completed MBE documents Attachment 2 - Forms D-1 and D-2.

B) C) Subcontractors (If applicable)

- 1) Identify all proposed subcontractors, including MBEs, and their full roles in the performance of this TORFP Scope of Work.

C) D) Master Contractor and Subcontractor Experience and Capabilities



	<p>Maryland Department of Transportation Office of Procurement CATS+ Task Order J01B3400023 Office Of Transportation Technology Services Offsite Tape Storage Services Amendment # 1</p>
---	--

August 5, 2013, 2013

- 1) Provide three examples of work assignments that the proposed personnel have completed that were similar in scope to the one defined in this TORFP. Each of the three examples, to be provided at the interview, shall include a reference complete with the following:
 - a) Name of organization.
 - b) Name, title, and telephone number of point-of-contact for the reference.
 - c) Type and duration of contract(s) supporting the reference.
 - d) The services provided, scope of the contract and performance objectives satisfied as they relate to the scope of this TORFP.
 - e) Whether the proposed personnel are still providing these services and, if not, an explanation of why services are no longer provided to the client organization.

- 2) State of Maryland Experience: If applicable, the Master Contractor shall submit a list of all contracts it currently holds or has held within the past five years with any government entity of the State of Maryland. For each identified contract, the Master Contractor shall provide:
 - a) The State contracting entity,
 - b) A brief description of the services/goods provided,
 - c) The dollar value of the contract,
 - d) The term of the contract,
 - e) Whether the contract was terminated prior to the specified original contract termination date,
 - f) Whether any available renewal option was not exercised,
 - g) The State employee contact person (name, title, telephone number and e-mail address).

This information will be considered as part of the experience and past performance evaluation criteria in the TORFP.

Note: State of Maryland experience can be included as part of Section 3 above as project or contract experience. State of Maryland experience is neither required nor gives more weight in proposal evaluations.

⇒ **E) State Assistance**

- 1) Provide an estimate of expectation concerning participation by State personnel.

⇒ **F) Confidentiality**

- 1) A Master Contractor shall give specific attention to the identification of those portions of its proposal that it considers confidential, proprietary commercial information or trade secrets, and provide justification why such materials, upon request, shall not be disclosed by the State under the Public Information Act, Title 10, Subtitle 6, of the State Government Article of the Annotated Code of Maryland. TO Contractors are advised





Maryland Department of Transportation
Office of Procurement
CATS+ Task Order J01B3400023
Office Of Transportation Technology Services
Offsite Tape Storage Services
Amendment # 1

August 5, 2013, 2013

that, upon request for this information from a third party, the TO Procurement Officer will be required to make an independent determination regarding whether the information may be disclosed.



Quality Transportation Services through Information Technology Excellence



Maryland Department of Transportation
Office of Procurement
CATS+ Task Order J01B3400023
Office Of Transportation Technology Services
Offsite Tape Storage Services
Amendment # 1

August 5, 2013, 2013

End of Amendment # 1



Quality Transportation Services through Information Technology Excellence